9 rules for responsible ICT use
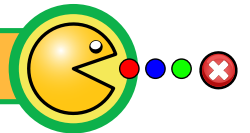
Keeping safe: stop, think, before you click!

These rules will keep everyone safe and help us to be fair to others.

We will only delete our own files.

We will only use the school's computers for schoolwork and homework.

We will not look at other people's files without their permission.

We will keep our login and password secret. ******

We will not open a website unless we have permission.

The messages we send or information we upload will always be polite and sensible.

We will ask permission from a member of staff before using the Internet.

We will not give out personal information – such as our name, address, phone number, e-mail or send photographs or videos to people we don't know and trust.

If we see anything we are unhappy with or we receive a message we do not like, we will not respond to it but we will tell a teacher / responsible adult.

If in doubt, Ask a teacher